

## **Suggestions for Biographical Information and Photography** *(Updated May 25, 2024)*

Congratulations! You have been nominated to stand for election at Diocesan Convention this fall. Below, please find suggestions for responding to the biographical and background questions, and suggestions for taking an effective photograph to accompany your responses. Your responses and photograph will appear in the convention booklet as submitted.

### Suggestions for Biographical and Background Information:

- When listing any education, consider referencing degrees and fields of study, but not years or dates of completion.
- Consider summarizing any experience or prior church or community service that allowed you to gain wisdom and skills relevant to the position.
- If there is a way to include it while answering a prompt, consider sharing a fun fact about yourself.
- Consider writing your response in a Word document. After checking spelling and grammar, you can copy and paste your response into the form.
- Be direct and concise, as each response is limited to 100 words.
- Good examples of biographies can be found in last year's convention booklet. Take a look at the biographies of the nominees for the Executive Council and Standing Committee, on pages 42-51 of the booklet: [https://www.diocalconvention.org/wp-content/uploads/2022/10/2022\\_booklet\\_final.pdf](https://www.diocalconvention.org/wp-content/uploads/2022/10/2022_booklet_final.pdf)

### Suggestions for Photography:

- Consider using a solid or blurred background. Avoid backgrounds that are cluttered, include office furnishings, or that show church architecture or furnishings.
- Photographs that are from the top of the shoulders to the top of the head are recommended.
- Consider standing at a slight angle or directly in front of the camera.
- Good examples of photographs can be found in last year's convention booklet. Take a look at the photographs of the nominees for the Executive Council and Standing Committee, on pages 41-45 of the booklet linked above.

Suggestions for Introducing Yourself to the Diocese:

While not required, it is recommended that you consider attending one or more of the September Deanery meetings to introduce yourself and explain your calling to the office for which you've been nominated. The current deanery presidents are:

Alameda	Robin Heinke	<a href="mailto:rhenke1114@yahoo.com">rhenke1114@yahoo.com</a>
Contra Costa	Rev. Krista Fregoso	<a href="mailto:kfregoso@stpaulswc.org">kfregoso@stpaulswc.org</a>
Marin	William Burrell	<a href="mailto:bburrellhome@hotmail.com">bburrellhome@hotmail.com</a>
Peninsula	Rev. Dr. Pamela Stevens	<a href="mailto:pstevens@ses.gtu.edu">pstevens@ses.gtu.edu</a>
San Francisco	Rev. Hannah Cornthwaite	<a href="mailto:vicar@stcyprianssf.org">vicar@stcyprianssf.org</a>
Southern Alameda	Jim McConnell	<a href="mailto:jacmccConnell@sbcglobal.net">jacmccConnell@sbcglobal.net</a>